

# Woodlands Early Education Centre & Preschool

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Queensland  
Childcare Services

*"achieving great things with little people..."*  
**Education Through Care.**

## NEWSLETTER

December 2011

Editor: Claire Hutchinson

### Directors News



Hello all!

Well we have had a busy month with new enrolments coming in nearly every day! I would like to welcome all of our new families to our wonderful centre. I trust your journey with us will be a very happy one.

We had our Open Day on the 3<sup>rd</sup> of December. We all had so much fun watching the magic show and getting our face painted! It was a great day. We also had our Christmas Night on the 9<sup>th</sup> of December which was a huge success and lots of fun! All the children had a GREAT time

engaging in many different activities and of course meeting Santa!



As there has been a bit of confusion in regards to attending extra days, I would like to remind parents that I am

unable to swap days, however if you do require an extra day in the week, please give me as much notice as you can, as I have to order food for that day. If you have any questions with this please come and see me. ☺

We have recently welcomed new staff into our centre, Natasha, Diane, Lissa, Nicole and Tash! Feel free to introduce yourself; you will all see their smiling faces around. ☺



I would like to take this opportunity to wish you all a very Merry Christmas and a Happy New Year!!! I hope Santa brings you all what you want for Christmas. Be safe, and I look forward to our year ahead in 2012.

Kind Regards,  
Mel Baynes  
Centre Director

### Babies/ Toddlers News

Hello Everyone!

For those of you that haven't met me yet, my name is Tash and I'm the new Group Leader of the babies room. I have been with the company for almost 6 years and hold my Diploma in Early Childhood. I look forward to getting to know all of you and your families.



I would firstly like to welcome all our new children to the group. We have all been settling in really well, and hope you enjoy your time with us!

We have all been having so much fun in our babies room. We have been enjoying the bead frames, doing construction with Lego blocks and participating in many different styles of painting such as toothbrush paintings, thin brush, foot print and hand print paintings. We will continue to



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## **NEWS UPDATE**

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The Australian Institute of Early Childhood Studies (AIECS) is the Registered Training Organisation for the management and staff of Queensland Child Care Services (QCCS). The training college was established in 2002 to act as the primary resource for the QCCS staff professional development and training in Childcare qualifications. The AIECS also provides nationally recognised qualifications in Early Childhood and Training and Assessment as well as first aid and CPR training. The college is run by a team of dedicated Early Childhoods pedallits, each with over 10 year's industry experience.

The AIECS is currently leading the way in training in industry changes for centres across Queensland. A very important focus for both the college and the centre staff at present is the implementation of the Early Years Learning Framework, which came into practice in July 2010. AIECS and QCCS are amongst the first in Queensland to train and be trained for the transition to an Emergent Curriculum.

AIECS offers

- Certificate III in Children's Services
- Advanced Diploma in Children's Services
- First Aid & CPR
- Diploma in Children's Services
- TAE
- Professional Development

expand on all of these plus lots more in the weeks to come!

I wish everyone a happy and safe Christmas and New Year. I look forward to seeing you all in the New Year!!

Miss Tash 😊



### Junior Kindy News

Hello to everyone.  
Wow, it's nearly Christmas already, hasn't the year just flown by! The children have been working really hard making Christmas art work to decorate our room. They have done a fantastic job, it looks great!

I would firstly like to welcome all our new families into the room. You are all settling in really well and I hope you enjoy your time with us.

We have been really busy looking at different people and cultures from around the world. The children are very enthusiastic about this topic. We have also been learning all the different colours and numbers



and of course singing and dancing to lots of Christmas songs! It has been very fun and we are

all getting very excited for Santa to come.

Our Christmas party was held recently, we all had such a great time and we all loved meeting Santa!

I would like to wish you all a very Merry Christmas and a happy and safe New Year!! I look forward to hearing all about your holidays in the New Year.  
Miss Cheryl 😊

### Senior Kindy and School Readiness News

Hello all.  
What a busy month we have had with our room now open! We have been having such a great time in our room. We are very busy bees when it comes to art, we just can't get enough! We are always drawing and painting. We just recently have started making collages which we all greatly enjoy.



Next month we will start working on our cutting skills which I know we're all very excited about. Some of the older children have been working on writing their names



using dot to dot, and are doing very well.

Outside we have had so much fun playing chasing games, duck-duck-goose, doggy-doggy where is your bone and our favourite, musical statues! 😊

Everyone has settled in great and are very welcoming to our new friends arriving each day, making them feel welcome!



Could I please ask everyone to bring in a family photo to help us recognise what a family is and who is in our family. We have been drawing our families, and it would be great to have a photo to help us with this activity.

I would like to wish you all a very Merry Christmas and a happy New Year. If you have any questions, concerns or suggestions I would love to hear them I look forward to speaking with you more and getting to know you all better 😊

Kind regards,  
Miss Tegan 😊

# SUNSAFETY POLICY

Babies and young children have very sensitive skin that will burn easily, which is why sun protection for young children is vital in the fight against skin cancers.

## HATS

All children attending the Centre must be provided with a suitable sun hat for outdoor play (we strongly suggest a hat with a wide brim and/or one with a flap on the back). This hat must be named and either brought to the Centre daily by the responsible parent or left at the Centre. We operate on a policy of **NO HAT — NO SUN PLAY**. Children who do not have a hat will be encouraged to remain in a shaded area for outdoor play, where activities will be provided.

Hats will be stored appropriately, eg on pegs not touching each other or in individual children's lockers, and it is suggested that the hat be taken home on a regular basis to be washed.

## SUNSCREEN

We believe that children should never be left unprotected in the sun, especially between the hours of 10am and 3pm. We prefer the children are not outside between 10am and 3pm unless they are in shaded areas and kept cool.

Sunscreen, ideally should be applied to clean dry skin approximately 20 minutes prior to going out in the sun. However, if this cannot be attained, staff will apply sunscreen to the child upon arrival to the Centre and throughout the day before they go outdoors. A SPF30+ Sensitive Skin Sunscreen is provided by the Centre that staff and parents have access to. Staff will encourage older children to apply their own sunscreen and with younger children will apply sunscreen using a separate tissue as an applicator for each child.

Many children have very sensitive skin and may have an allergy to a particular sunscreen. A reaction may take the form of more severe sunburn, rash, itching, swelling, burning sensation, welts and flares. If this occurs with a child, remove the sunscreen immediately and bathe in cool water. Your local medical practitioner or pharmacist will be able to advise on a more suitable skin protection.

Sunscreen will be applied all year round regardless of weather, as well as being applied every two to three hours. Children at the Centre spend no longer than three hours outdoors at a time, therefore one application prior to every outdoor session is required. All areas of exposed skin are covered including legs, feet, backs of hands, ears, face and arms.

## OUTDOOR SESSIONS

The Centre endeavours to organise its programme and outdoor play sessions out of these times, as well as setting up outdoor activities predominately in shaded areas. If due to extreme weather children cannot access the outside areas before 10a.m. and/or after 3p.m. they may do so between these hours remaining in the shade and kept cool.

## CLOTHING

The Centre is involved in an ongoing and daily process of educating the children and their families about appropriate clothing and sunglasses to wear in the sun. Children are encouraged to wear T-shirts or shirts with sleeves, collars dark coloured, closely woven fabric preferably made with natural fibre.

## STAFF

Staff will act as role models by wearing sunscreen, appropriate hats and can wear sunglasses outdoors. Parents spending time at the Centre and other visitors will be encouraged to comply. Staff will establish and follow a monitoring system to ensure all children have sunscreen applied at all times when outside.

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*THANK YOU*

Please fill out the following and return.

I am happy with the current SUN SAFETY policy

Yes

No

Suggestions:

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